



KING COUNTY

1200 King County Courthouse
516 Third Avenue
Seattle, WA 98104

Signature Report

April 13, 2015

Motion 14341

Proposed No. 2015-0124.1

Sponsors Dembowski

1 A MOTION that approves a plan regarding procedures to
2 manage updates to the King County Comprehensive Plan,
3 in compliance with the 2015/2016 Biennial Budget
4 Ordinance, Ordinance 17941, Section 18, Proviso P1; and
5 authorizing the release of \$100,000 currently held in
6 reserve.

7 WHEREAS, the 2015/2016 Biennial Budget Ordinance, Ordinance 17941,
8 Section 18, Proviso P1, requires the executive to transmit a motion and plan by March 15,
9 2015, and

10 WHEREAS, the county executive has transmitted to the council a response that
11 contains the information required by the proviso, including a plan regarding procedures
12 to manage updates to the King County Comprehensive Plan in coordination with the
13 department of permitting and environmental review ("the department") and the newly
14 formed regional planning section of the office of performance, strategy and budget; and

15 WHEREAS, the plan contains the following:

16 1. A description of the coordinating responsibilities of the regional planning
17 section in relation to:

18 a. the process in K.C.C. chapter 20.18 for amending the county's
19 Comprehensive Plan and development regulations and providing for public participation;

- 20 b. amendments to the Countywide Planning Policies ("the CPPs"); and
21 c. amendments to the Multicounty Planning Policies ("the MPPs");
- 22 2. A description of the roles and responsibilities of the department related to the
23 Comprehensive Plan update process, amendments to the CPPs and amendments to the
24 MPPs;
- 25 3. How the regional planning section will utilize the subject matter experts in the
26 department during the Comprehensive Plan update, and review of proposed amendments
27 to either the CPPs or the MPPs; and
- 28 4. A schedule that:
- 29 a. identifies dates by which milestones will be reached during the period of
30 January 1, 2015, through March 1, 2016, relating to the development of the executive's
31 proposed amendments to the Comprehensive Plan and any implementing regulations and
32 any proposed amendments to the CPPs or MPPs; and
- 33 b. describes the work to be performed by the regional planning section to
34 achieve each milestone, the work to be performed by the department to achieve each
35 milestone and the expected coordination between the two to achieve each milestone. For
36 each milestone date, the schedule shall describe the relevance of the date to the
37 Comprehensive Plan update process in accordance with K.C.C. chapter 20.18, any
38 amendment or update to the CPPs or any amendment to the Vision 2040 report,
39 including, but not limited to, the MPPs, and

40 WHEREAS, the council has reviewed the report submitted by the executive;

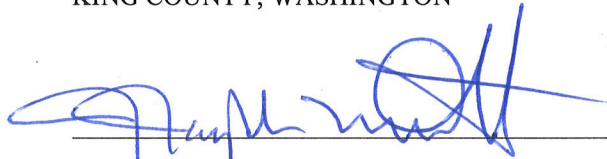
41 NOW, THEREFORE, BE IT MOVED by the Council of King County:

42 The plan, which is Attachment A to this motion, is hereby accepted and the
43 \$100,000 currently held in reserve in Ordinance 17941, Section 18, Proviso P1, office of
44 performance, strategy and budget, is hereby released.
45

Motion 14341 was introduced on 3/23/2015 and passed by the Metropolitan King
County Council on 4/13/2015, by the following vote:

Yes: 8 - Mr. von Reichbauer, Mr. Gossett, Ms. Hague, Ms. Lambert,
Mr. Dunn, Mr. McDermott, Mr. Dembowski and Mr. Upthegrove
No: 0
Excused: 1 - Mr. Phillips

KING COUNTY COUNCIL
KING COUNTY, WASHINGTON



Larry Phillips, Chair

ATTEST:



Anne Noris, Clerk of the Council

Attachments: A. Procedures to Manage Updates to the King County Comprehensive Plan, Countywide
Planning Policies and Multicounty Planning Policies.

PROVISO REPORT

PROCEDURES to MANAGE UPDATES to the KING COUNTY COMPREHENSIVE PLAN, COUNTYWIDE PLANNING POLICIES and MULTICOUNTY PLANNING POLICIES

Introduction

Ordinance 17941, Section 18 included a proviso attached to the budget for the Office of Performance, Strategy and Budget directing the Executive to submit a plan to the Council on “procedures to manage updates to the King County Comprehensive Plan in coordination with the department of permitting and environmental review (“DPER”) and the newly formed regional planning section of the office of performance strategy and budget”ⁱ.

Background

The Regional Planning Section was created with the adoption of Ordinances 17884 and 17885. Ordinance 17884 set forth the duties and responsibilities of the new section in King County Code (KCC) 2.16.025, as follows:

11. Regional Planning:

- a. coordinating the County’s participation in multicounty planning at the Puget Sound Regional Council, including serving on the Puget Sound Regional Council’s regional staff committee;
- b. coordinating countywide planning at the Growth Management Planning Council consistent with the Washington state Growth Management Act, including leading the Growth Management Planning Council’s interjurisdictional staff team in accordance with the interlocal agreement authorized by King County Motion 8495;
- c. managing updates to the county’s Comprehensive Plan in coordination with the department of permitting and environmental review, in accordance with KCC Title 20;
- d. coordinating the development of demographic and growth forecasting data and information including census data, growth targets and buildable lands;
- e. facilitating annexations and joint planning with cities, including developing annexation proposals, drafting interlocal agreements, and serving as the liaison to the boundary review board for King County; and
- f. coleading with the department of permitting and environmental review an interbranch regional planning team that supports the Council and Executive through the provision of information and data, development of policy proposals and options for regional issues related to growth management, economic development and

transportation. Participation in the interbranch regional planning team shall include Executive, department and Council staff as designated by the respective branches.

In addition to setting forth responsibilities for the new planning unit, Ordinance 17884 added to the duties of the Department of Permitting and Environmental Review (DPER) responsibility for development and implementation of unincorporated subarea plans (in coordination with Regional Planning), and participation on the interbranch team.

Together, these changes set forth the responsibilities of each agency and create a framework for collaboration, with Regional Planning having primary responsibility for comprehensive and regional planning, demographics, growth forecasting and annexations, and DPER having primary responsibility for unincorporated subarea planning, development regulations, permitting and code enforcement. The agencies collaborate via joint participation on interdepartmental and interbranch teams as set forth in KCC 2.16.025.

To support this new framework, in Fall 2014 the Executive Office sponsored a teambuilding process between Regional Planning and DPER to identify shared goals and outcomes, establish clear communication, and to build common understanding from which to approach problem solving. To further support future interagency cooperation, the DPER director participated in the hiring process for a new Comprehensive Planning Manager.

SECTION 1.

Procedures for Managing Updates to the King County Comprehensive Plan

For two decades, the Executive branch has used an interdepartmental team comprised of representatives from each department to develop proposed updates to the King County Comprehensive Plan. Under this collaborative model, the professional and technical expertise of each agency's core staff is utilized.

For example, the Department of Transportation (DOT) provides expertise in planning for roads and transit. The Department of Natural Resources and Parks (DNRP) brings expertise in flood hazard protection, storm and surface water, habitat restoration, agriculture and forestry, parks and open space, wastewater, and solid waste. The professional and technical expertise of the staff from DPER is just as vital to the County's long range planning interests. This expertise includes review, analysis and permitting of residential-, commercial- and resource-related land use and development proposals, engineering and environmental science, land use planning and code enforcement. Additionally, DPER's location near its customer base and day-to-day interaction with residents in unincorporated King County bring a local perspective that benefits long range, comprehensive and regional planning.

The procedures and review criteria guiding updates to the Comprehensive Plan are codified in KCC 20.18. The roles of Regional Planning and DPER in implementing this part of the code are as follows:

1. Procedures and review criteria for the “annual cycle”, during which technical changes, corrections, and non-substantive amendments may be considered (both agencies follow these procedures and review criteria);
2. Procedures and review criteria for the “four-year cycle”, during which the County completes a comprehensive review to ensure continued compliance with the Growth Management Act (both agencies follow these procedures and review criteria);
3. Site specific land use map amendments (DPER is lead; coordinates with Regional Planning);
4. Shoreline master program map amendments and shoreline environment redesignations (DPER is lead; coordinates with Regional Planning);
5. Subarea plan procedures (DPER is lead; coordinates with Regional Planning);
6. Development regulations preparation (DPER is lead; coordinates with Regional Planning);
7. Public participation, including notice of public hearings (Regional Planning is lead; coordinates with DPER);
8. Provision for receipt, review of and response to the docket (Regional Planning is lead; coordinates with DPER);
9. Provision for notice to the State of Washington, and post-adoption notices (Regional Planning is lead); and
10. The four-to-one program (DPER is lead; coordinates with Regional Planning)

Utilizing the expertise of team members and acting in accordance with the above, the interdepartmental team is convened well in advance of the March 1 deadline for transmitting comprehensive plan updates to Council, and spends several months working collaboratively to develop an Executive-recommended plan, including collaboration on public outreach and engagement activities.

The specific responsibilities of Regional Planning and DPER in developing the Executive Recommended Comprehensive Plan updates are as follows:

Amendments to Comprehensive Plan – Regional Planning responsibilities

1. Convene and lead the interdepartmental team; ensure representation by Executive departments and agencies, including those under the leadership of separately elected officials;
2. Establish the overarching themes that will guide development of the Executive-recommended plan (e.g., climate change, mobility, equity and social justice, best run government);
3. Provide overall project management including scheduling, quality control, managing competing goals, and ensuring internal consistency;
4. Adhere to the codified procedures for annual and four-year cycles pursuant to KCC 20.18.020, 20.18.030, 20.18.060 and 20.18.070;
5. Manage the docket pursuant to KCC 20.18.140;
6. Prepare detailed descriptions of proposed comprehensive plan amendments in accordance with KCC 20.18.100;
7. Manage State Environmental Policy Act (SEPA) review for all comprehensive plan updates in accordance with state law and administrative procedures, and pursuant to KCC 20.44;
8. Prepare the Notice of Public Hearing required by KCC 20.18.110;
9. Prepare GIS maps and spatial analysis required during development and review of Comprehensive Plan updates;
10. Prepare growth forecasting and demographic data and information required during development and review of Comprehensive Plan updates;
11. Prepare the Notice of Intent to amend, and post adoption notice required by KCC 20.18.150
12. Manage, in collaboration with DPER, the public participation program required by KCC 20.18.160

Amendments to Comprehensive Plan – DPER Responsibilities

1. Designate representative(s) and alternate(s) to serve on the interdepartmental team, which representative shall:
 - a. Conduct a department-wide review to develop recommended amendments to the Comprehensive Plan;
 - b. Work within the department to coordinate staff participation, control work product quality, mediate policy and other conflicts, and meet project deadlines;
 - c. Participate in all team discussions, conduct research and analysis, present data and information, draft policy language, create maps;

2. Accept, process and review applications for site specific land use map and shoreline master program map amendments in accordance with KCC 20.18.040, 20.18.050 and 20.18.055;
3. Accept, process and review shoreline environmental redesignations under KCC 20.18.056 and 20.18.057;
4. Prepare, in collaboration with Regional Planning, subarea plans or amendments to subarea plans for unincorporated areas;
5. Prepare implementing development regulations to accompany proposed comprehensive plan amendments in accordance with KCC 20.18.090, including detailed descriptions of such development regulations in accordance with KCC 20.18.100;
6. Prepare the Notice of public hearing for area zoning required by KCC 20.18.120;
7. Maintain the official zoning maps, property-specific development conditions and special district overlays as set forth in KCC 20.12.050;
8. Accept, process and review applications to the Four-to-One program set forth in KCC 20.18.170 and 20.18.180

SECTION 2.

Amendments to the Countywide Planning Policies

The role of the Regional Planning section in coordinating the County's participation in amending the Countywide Planning Policies (CPPs) is to convene, facilitate, and to use the best practices of the planning profession in supporting the County's elected leaders. First, consistent with KCC 2.16.025, Regional Planning convenes and co-leads with DPER an interbranch team, including Council staff, to support the King County caucus to the Growth Management Planning Council (GMPC). The interbranch team supports the Executive and Councilmembers through provision of information and data, policy development and analysis. Second, Regional Planning staff leads the interjurisdictional staff team that supports the GMPC. At the GMPC's direction, the interjurisdictional staff team works collaboratively to develop draft amendments to the CPPs, which are discussed and voted on by GMPC members, and sent to the County Council for adoption and ratification.

The specific responsibilities of Regional Planning and DPER in developing amendments to the CPPs are as follows:

Amendments to Countywide Planning Policies - Regional Planning responsibilities:

1. Co-lead with DPER an interbranch regional planning team that supports the Council and Executive through the provision of information and data, development of policy proposals and options for regional issues (KCC 2.16.025);

2. Lead the interjurisdictional staff team that supports the GMPC in accordance with the interlocal agreement authorized by King County Motion 8495 (KCC 2.16.025);
3. As directed by GMPC, draft recommended amendments to the CPPs including the preparation of motions, staff reports and other supporting materials;
4. Provide public notice of recommended amendments, including posting all materials on the GMPC website;
5. Coordinate opportunities for public testimony on recommended amendments;
6. Schedule all GMPC meetings, present staff reports, provide data and information, answer questions of members, determine whether a quorum is present, call the roll, and present the results of voting by GMPC members;
7. Prepare, after GMPC action to recommend amendments to the CPPs, transmittal package(s) to the County Council containing ordinance(s) adopting new or amended CPPs, pursuant to KCC 20.10.015;
8. Support Council review of County ordinance(s) adopting new or amended CPPs; and
9. Update, upon adoption and ratification of new or amended CPPs, the official version of the CPPs on the GMPC website.

Amendments to Countywide Planning Policies - DPER responsibilities:

1. Co-lead with Regional Planning an interbranch regional planning team that supports the Council and Executive through the provision of information and data, development of policy proposals and options for regional issues (KCC 2.16.025); and
2. Participate in the interjurisdictional staff team that supports the GMPC, in accordance with the interlocal agreement authorized by King County Motion 8495 (KCC 2.16.025).

SECTION 3.

Amendments to the Multicounty Planning Policies

The role of the Regional Planning section in coordinating the County's participation in amending the Multicounty Planning Policies (MPPs) is convene, facilitate, and to use the best practices of the planning profession in supporting the County's elected leaders. Consistent with K.C.C. 2.16.025, Regional Planning convenes and co-leads with DPER an interbranch team, including Council staff, to support the King County caucus to the Puget Sound Regional Council (PSRC). The interbranch team supports the Executive and Councilmembers through provision of information and data, policy development and analysis. Second, Regional Planning participates on the PSRC's Regional Staff Committee. The Regional Staff Committee is a senior-level advisory group that works collaboratively with PSRC staff to develop and review draft amendments to the MPPs for consideration by PSRC Boards and the PSRC General Assembly.

The specific responsibilities of Regional Planning and DPER in developing amendments to the MPPs are as follows:

Amendments to Multicounty Planning Policies - Regional Planning responsibilities:

1. Coordinate the County's participation in multicounty planning at the Puget Sound Regional Council (PSRC), including the participation of King County staff on various staff committees;
2. Serve on the PSRC's Regional Staff Committee that supports PSRC Boards and Committees, in accordance with KCC 2.16.025;
3. Co-lead with DPER an interbranch regional planning team including Executive and Council staff that supports the King County Executive and Councilmembers through the provision of information and data, development of policy proposals and options for regional issues;
4. Coordinate with PSRC staff in developing draft amendments to the MPPs for consideration by PSRC board and committee members;
5. Staff and support the King County Executive and Councilmembers at PSRC Board, Committee, and General Assembly meetings

Amendments to Multicounty Planning Policies - DPER responsibilities:

1. Co-lead with Regional Planning an interbranch regional planning team that supports the Council and Executive through the provision of information and data, development of policy proposals and options for regional issues; and
2. Serve as an alternate on the PSRC's Regional Staff Committee that supports PSRC Boards and Committees.

SECTION 4.

Schedule and Milestones (2015-2016)

The following tables respond to proviso sections 4a. and 4b., providing schedules that identify dates by which milestones will be reached relating to the development of the Executive's proposed amendments to the Comprehensive Plan, CPPs and MPPs. The tables describe the work to be performed by the Regional Planning section to achieve each milestone, the work to be performed by DPER to achieve each milestone, and the expected coordination between the two to achieve each milestone.

The 2015 work program for the GMPC has not yet been established but may include amendments to the CPPs. The schedule and milestones in Table 2 describe the general process by which any amendments to the Countywide Planning Policies would be developed.

The 2015 work program for the PSRC does not include any amendments to VISION 2040; this is reflected in Table 3 below.

Table 1.

2016 COMPREHENSIVE PLAN UPDATE			
DATE	MILESTONE	REGIONAL PLANNING / DPER WORK and COORDINATION	PURPOSE / RELEVANCE
Dec 2014	Kickoff / Launch Process	<i>Regional Planning</i> and <i>DPER</i> jointly invite department directors and separately electeds to identify staff representatives to serve on interdepartmental team.	Launch the process for developing executive recommended plan
Dec 2014	Invite Council input	<i>Regional Planning</i> and <i>DPER</i> jointly reach out to Councilmembers to offer briefings.	Gain insight into Council issues and priorities for the upcoming update
Jan 12 2015	Convene Interdepartmen tal Team	<i>Regional Planning</i> – convene interdepartmental team including representatives from DPER and other executive departments. Identify themes for 2016 update. <i>DPER</i> – attend meeting, present departmental recommendations, participate in team discussion. <i>Coordination</i> – discuss themes, policy issues for 2016 update.	Begin to develop scope of work for 2016 update
Jan- Feb 2015	Develop Scope of Work	<i>Regional Planning</i> – Organize monthly meetings of the team, set agendas, lead discussions, mediate conflicts, keep work on schedule. <i>DPER</i> – Participate in all team discussions, conduct research and analysis, present data and information as needed. <i>Coordination</i> : Work collaboratively to develop Executive recommendation.	Develop Scope of Work
March 2, 2015	Transmit Scope of Work to Council	<i>Regional Planning</i> – Prepare transmittal package for Executive review and signature. <i>DPER</i> – Review transmittal package prior to transmittal. <i>Coordination</i> : Joint review and discussion of final product before transmittal.	Meet code deadline for transmittal to Council
March- April 2015	Council Review and Adoption of Scope of Work	<i>Regional Planning</i> – coordinate executive staffing of Council review process. <i>DPER</i> support Council review process as needed. <i>Coordination</i> : Follow Council review process, attend committee hearings and council briefings, answer questions, present information, create maps, etc.	Council approve scope of work by 4/30

2016 COMPREHENSIVE PLAN UPDATE			
Spring 2015 – Spring 2016	Develop and Execute Public Participation Program	<p><i>Regional Planning</i> – working with interdepartmental team, prepare public participation program.</p> <p><i>DPER</i> – assist with development and implementation of public participation program.</p> <p><i>Coordination</i>: collaborate on development of public participation program.</p>	Seek public participation in development of 2016 Update
Spring – Fall 2015	Develop Public Review Draft of Executive Recommended 2016 Comprehensive Plan	<p><i>Regional Planning</i> – Organize monthly meetings of the team, set agendas, lead discussions, mediate conflicts, keep work on schedule. Ask departments to review elements of the plan based on professional and technical expertise, line(s) of business, and workload capacity. Monitor policy development and ensure internal consistency between chapters. Review draft amendments to codes and development regulations.</p> <p><i>DPER</i> – Review in detail specific elements of the plan and develop recommendations; participate in team discussion of all sections of the plan. Develop amendments to codes and development regulations.</p> <p><i>Coordination</i>: Collaboratively with interdepartmental team, prepare public review draft.</p>	Create Public Review Draft
Sep-Oct 2015	Release Public Review Draft	<p><i>Regional Planning</i> – Post public review draft on website; alert Council, cities, community groups, and other stakeholders</p> <p><i>DPER</i> – Assist in alerting public and stakeholders</p> <p><i>Coordination</i> – Collaborate on document release; ensure broad dissemination of document</p>	Release Public Review Draft; invite public comments
Nov – Dec 2015	Review public comments	<p><i>Regional Planning</i> – Review all public comments; ask departments to analyze comments based on professional and technical expertise, line(s) of business, and workload capacity. Oversee revisions to draft plan.</p> <p><i>DPER</i> – Review public comments and provide revisions to draft plan as needed.</p> <p><i>Coordination</i>: Discuss public comments collaboratively with interdepartmental team; refine draft plan as needed.</p>	Review public comments; refine Executive recommended plan as needed
March 1, 2016	Transmit 2016 Plan to Council	<p><i>Regional Planning</i> – Prepare transmittal package for Executive review and signature.</p> <p><i>DPER</i> – Prepare elements of transmittal package; review entire package prior to Executive review.</p> <p><i>Coordination</i>: Joint review of final product before transmittal.</p>	Meet code deadline for transmittal to Council
Spring – Fall 2015	Council Review and Adoption of 2016 Comprehensive Plan	<p><i>Regional Planning</i> – coordinate Executive staffing of Council review process.</p> <p><i>DPER</i> - support Council review process as needed.</p> <p><i>Coordination</i>: Follow Council review process, attend committee hearings and council briefings, answer questions, provide information, create maps, etc.</p>	Plan adoption

Table 2.

COUNTYWIDE PLANNING POLICIES – 2015 GMPC Schedule			
DATE	MILESTONE	REGIONAL PLANNING / DPER WORK and COORDINATION	PURPOSE / RELEVANCE
March ¹ 2015	KC Interbranch Team meeting	<i>Regional Planning</i> - attend IBT meeting <i>DPER</i> – attend IBT meeting <i>Coordination</i> : Working with Council staff, clarify 'One King County position' on potential 4/22 GMPC agenda items; seek additional guidance from Executive / Council as needed	Prepare for 3/27 IJT meeting
3/27	IJT Meeting	<i>Regional Planning</i> - lead IJT meeting <i>DPER</i> – attend IJT meeting <i>Coordination</i> : With the IJT, engage in discussion, conduct research, draft policy amendments and support materials	Prepare for 4/22 GMPC meeting
4/22	GMPC Meeting	<i>Regional Planning</i> – lead staff for GMPC meeting <i>DPER</i> - staff GMPC meeting <i>Coordination</i> : Consult as necessary during meeting	Staff GMPC meeting and support KC caucus
4/24	IJT Meeting	<i>Regional Planning</i> - lead IJT meeting <i>DPER</i> – attend IJT meeting <i>Coordination</i> : With the IJT, engage in discussion, conduct research, draft policy amendments and support materials	Debrief 4/22 GMPC meeting; begin prep for 7/22 GMPC meeting
May	KC Interbranch Team meeting	<i>Regional Planning</i> - attend IBT meeting <i>DPER</i> – attend IBT meeting <i>Coordination</i> : Working with Council staff, clarify 'One King County' position on 7/22 GMPC agenda items; seek additional guidance from Executive / Council as needed	Prepare for 5/22 IJT meeting
5/22 6/26	IJT Meeting	<i>Regional Planning</i> - lead IJT meeting <i>DPER</i> – attend IJT meeting <i>Coordination</i> : With the IJT, engage in discussion, conduct research, draft policy amendments and support materials	Prepare for 7/22 GMPC meeting
7/22	GMPC Meeting	<i>Regional Planning</i> – lead staff for GMPC meeting <i>DPER</i> - staff GMPC meeting <i>Coordination</i> : Consult as necessary during meeting	Staff GMPC meeting and support KC caucus
7/24	IJT Meeting	<i>Regional Planning</i> - lead IJT meeting <i>DPER</i> – attend IJT meeting <i>Coordination</i> : With the IJT, engage in discussion, conduct research, draft policy amendments and support materials	Debrief 7/22 GMPC meeting; begin prep for 10/1 GMPC meeting
August	KC Interbranch Team Meeting	<i>Regional Planning</i> - attend IBT meeting <i>DPER</i> – attend IBT meeting <i>Coordination</i> : Working with Council staff, clarify 'One King County' position on 10/1 GMPC agenda items; seek additional guidance from Executive / Council as needed	Prepare for 8/28 IJT meeting
8/28 9/25	IJT Meeting	<i>Regional Planning</i> - lead IJT meeting <i>DPER</i> – attend IJT meeting <i>Coordination</i> : With the IJT, engage in discussion, conduct research, draft policy amendments and support materials	Prepare for 10/1 GMPC meeting
10/1	GMPC Meeting	<i>Regional Planning</i> – lead staff for GMPC meeting <i>DPER</i> - staff GMPC meeting <i>Coordination</i> : Consult as necessary during meeting	Staff GMPC meeting and support KC caucus

¹ Meeting dates for KC Interbranch team meetings have not yet been established

COUNTYWIDE PLANNING POLICIES – 2015 GMPC Schedule			
Oct	KC Interbranch Team Meeting	<i>Regional Planning</i> - attend IBT meeting <i>DPER</i> – attend IBT meeting <i>Coordination:</i> Working with Council staff, clarify 'One King County' position on 12/2 GMPC agenda items; seek additional guidance from Executive / Council as needed	Prepare for 10/23 IJT meeting
10/23	IJT Meeting	<i>Regional Planning</i> - lead IJT meeting <i>DPER</i> – attend IJT meeting <i>Coordination:</i> With the IJT, engage in discussion, conduct research, draft policy amendments and support materials	Prepare for 12/2 GMPC meeting
12/2	GMPC Meeting	<i>Regional Planning</i> – lead staff for GMPC meeting <i>DPER</i> - staff GMPC meeting <i>Coordination:</i> Consult as necessary during meeting	Staff GMPC meeting and support KC caucus

Table 3.

MULTICOUNTY PLANNING POLICIES – 2015 PSRC Schedule			
DATE	MILESTONE	REGIONAL PLANNING / DPER WORK and COORDINATION	PURPOSE / RELEVANCE
N/A	--	The next update to VISION 2040 will be in 2020, with public scoping starting in 2017; there are no expected amendments to the Multicounty Planning Policies in 2015-2016. As such, no schedule or milestones appear here.	--

SECTION 5.

Next Steps

This is the first in a series of three related proviso responses. Pursuant to Ordinance 17941, Section 18, Proviso P1, the Executive will transmit two follow-up reports to the Council. The first follow-up report will be transmitted by July 31, 2015 and the second follow-up report will be transmitted by January 15, 2016. Each report will include the following:

1. A statement(s) as to whether the milestones above were achieved and, if not, an explanation as to why not; and
2. A statement(s) as to whether the plan above was followed and the coordination achieved and, if not, an explanation as to why not.

ⁱ PROVIDED THAT: Of this appropriation, \$250,000 shall not be expended or encumbered until the executive transmits: a plan, as described in more detail in subsection A. of this section, on procedures to manage updates to the King County Comprehensive Plan in coordination with the department of permitting and environmental review ("DPER") and the newly formed regional planning section of the office of performance strategy and budget; and

two follow-up reports, as described in more detail in subsection B. of this section, on that plan's implementation. When transmitted to the council, the plan shall be accompanied by a motion to approve the plan. Upon council passage of that motion, \$100,000 is released for expenditure. The follow-up reports on the plan's implementation shall each be accompanied by a motion to accept the report. Upon council passage of each motion, an additional \$75,000 is released for expenditure. The motions shall reference the subject matter, the proviso's ordinance, ordinance section and proviso number in both the title and body of the motion.

- A. The plan required by this proviso shall include, but not be limited to,
 1. A description of the coordinating responsibilities of the regional planning section in relation to:
 - a. the process in K.C.C. chapter 20.18 for amending the county's Comprehensive Plan and development regulations and providing for public participation ("the Comprehensive Plan");
 - b. amendments to the Countywide Planning Policies ("CPPs"); and
 - c. amendments to the Multicounty Planning Policies ("MPPs");
 2. A description of the roles and responsibilities of DPER related to the comprehensive plan update process, amendments to the CPPs and amendments to the MPPs.
 3. How the regional planning section will utilize the subject matter experts in DPER during the Comprehensive Plan update, and review of proposed amendments to either the CPPs or the MPPs; and
 4. A schedule that:
 - a. identifies dates by which milestones will be reached during the period of January 1, 2015 through March 1, 2016, relating to the development of the executive's proposed amendments to the comprehensive plan and any implementing regulations and any proposed amendments to the CPPs or MPPs; and
 - b. describes the work to be performed by the regional planning section to achieve each milestone, the work to be performed by DPER to achieve each milestone and the expected coordination between the two to achieve each milestone. For each milestone date, the schedule shall describe the relevance of the date to the comprehensive plan update process in accordance with K.C.C. chapter 20.18, any amendment or update to the CPPs, or amendment to the Vision 2040 report, including but not limited to the MPPs.
- B. Each follow-up report required by this proviso shall include, but not be limited to, as to each scheduled milestone in the reporting period:
 1. Whether the milestone was achieved and, if not, an explanation of why not; and
 2. Whether the approved plan allocating the work to be performed between DPER and the regional planning section was followed and the coordination achieved and, if not, an explanation of why not.

The executive must file the plan and motion required by this proviso by March 15, 2015, in the form of a paper original and an electronic copy with the clerk of the council, who shall retain the original and provide an electronic copy to all councilmembers, the council chief of staff, the policy staff director and the lead staff for the transportation, economy and environment committee, or its successor.

The executive must file the first follow-up report and motion required by this proviso by July 31, 2015, in the form of a paper original and an electronic copy with the clerk of the council, who shall retain the original and provide an electronic copy to all councilmembers, the council chief of staff, the policy staff director and the lead staff for the transportation, economy and environment committee, or its successor.

The executive must file the second follow-up report and motion required by this proviso by January 15, 2016, in the form of a paper original and an electronic copy with the clerk of the council, who shall retain the original and provide an electronic copy to all councilmembers, the council chief of staff, the policy staff director and the lead staff for the transportation, economy and environment committee, or its successor.